

**BERRYESSA UNION SCHOOL DISTRICT
POSITION DESCRIPTION**

JOB TITLE: School Social Worker

Job Purpose Statement/s: The position of School Social Worker is to assess home, school, personal, and community factors that may affect a student's learning, school adjustment, and general well being; consult with teachers, administrators, and other faculty/staff and parents regarding effective strategies for dealing with problems related to social, emotional, and academic needs; identify and provide interventions for students and families that will assist in creating positive learning environments for students; and to develop resiliency strategies, programs and services that build self-esteem, nurture positive development, and help to bond students to the school community.

Essential Job Functions:

- Works as a member of a school disciplinary team to identify and assess academic problems through analysis of factors impinging on student adjustment including factors in the home, school, and community.
- Serves as a liaison between families and the school to positively promote collaborative processes in educational planning for students by encouraging parent/guardian participation in the school setting.
- Completes psychosocial assessments to assist in the determination of services.
- Determines and implements appropriate therapeutic strategies to effect changes in behavioral - social interactions of students and their families.
- Provides individual and group therapeutic counseling to students and their families.
- Provides parent/guardian educational workshops on identified issues related to child development, stress reduction, discipline and safety, and teacher/parent/student communication.
- Provides crisis intervention services.
- Provides social work case management for students and families.
- As appropriate, conducts classroom meetings, psycho-educational social skills groups, and classroom presentations on identified areas of concern for the students.
- Maintains required clinical records and submits appropriate documents for statistical reports with adherence to program standards in school social work.
- Conducts home visits related to establishing communication and positive connections between the parent/guardian and school setting around identified issues.
- Completes risk assessments on referred students.

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- Completes functional behavior assessments on identified students.
- As appropriate, conducts classroom observations.
- Identifies factors that may be interfering with the student's ability to achieve optimal benefit from the educational experience, and develop service plans to address those barriers.
- Identifies and provides intervention strategies for children and their families including group work, case management, and crisis intervention.
- Participates with school staffing altering situations adversely affecting the personal, social, emotional, and academic development of students.
- Identifies and coordinates social services resources within and outside the school system for use by students, their families, and school personnel.
- Shares social work knowledge and skills with parents, students, and staffs regarding stages of growth and development, youth development theory and principles, human behavior, mental health issues, and the management of behavior.

Other Job Functions:

- Collaborates with school staff and other school system personnel in implementing strategies to promote student learning.
- As appropriate, participate as members of the SST and other school based teams to develop interventions for promoting students' academic success.
- Serves on both school-based and system-wide committees to address educational issues, adjustment problems, safety issues, and program development for students.
- Conducts staff development on issues related to social-emotional-environmental factors that impact learning.
- Develops programs to address parent/guardian participation in the school and student engagement in the educational process.
- Serves as liaison with community agencies and assists in fostering communication between schools, parents/guardians, and community leaders.
- Locates and mobilizes community resources to support the educational program.
- Promotes understanding of factors that effect cultural and diverse populations.

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- Participates, as appropriate, in the development of training programs for staff and families related to the mental health needs of students.
- Participates in program planning and implementation, including needs assessment and evaluation components.
- Maintains a high level of professional development by attending conferences and workshops.
- Attends meetings and professional development activities as required.
- Respond to inquiries to provide information and/or direction as required.
- Perform other job related duties as may be assigned.

Job Requirements - Qualifications:

Education and Experience Requirements:

- Master's Degree preferred.
- Experience in working with children (ages 4-14) preferred.
- Valid California Pupil Personnel Service Credential: Specialization in School Social Work credential.

Skills, Knowledge, Abilities and/or Physical Requirements:

- Skills to operate standard office equipment including use of computer applications to enhance essential job functions; communicate clearly and effectively; perform basic clerical functions and arithmetic calculations; use English in both written and verbal form; use correct spelling, grammar and punctuation.
- Knowledge of State and Federal laws and regulations governing school systems and reporting rules to Child Protective Services; relationships between school sites and districts, and between districts and state; mediation and conflict resolution techniques; team building and group processes; strategies and methodologies applied in educational settings.
- Abilities to sit for prolonged periods; work under minimal supervision accurately and with attention to detail; understand and carry out oral and written instruction; interact positively with persons of different age groups and cultural backgrounds; learn new procedures; prioritize and appropriately schedule workload or tasks to meet established timelines; work independently. Significant physical abilities include reaching/handling/fingering, talking/hearing conversations, near/far visual acuity.

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Licenses, Certifications, Bonding, and/or Testing Requirements:

- Criminal Justice Fingerprint Clearance.
- Valid California Drivers License.
- Tuberculin Clearance.

Reports To: Director of Student Services

Work Year: 194 days

Salary Placement: Certificated Teacher Salary Schedule

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of the Certificated Personnel and the CTAB Negotiated Agreement.

Board Approved: August 24, 2010